

# OPEN HIGH SCHOOL BOARD OF TRUSTEES RETREAT & MEETING

OHSU Office 9067 S. 1300 W. #303 West Jordan, UT 84088



July 6, 2012

## ATTENDANCE

Meeting called to order at 10:46 AM by Kelley Broadbent.

**In Attendance:** Jen Christensen, John Dougall, Kelley Broadbent, David Wiley, Gwendolyn Smith

**Others in Attendance:** DeLaina Tonks (Director), Kim Dohrer (AW), Kara Finley (AW), Gabe Clark (AW)

## BOARD RETREAT

### DISCUSSION ITEMS

#### Organizational Structure

DeLaina Tonks presented to the Board the organizational chart that she plans on sharing with her staff.

#### Review 2011-2012 Retreat Goals and Questions

The Board reviewed the Goals set at the last retreat and whether the Board wanted to continue forward with those goals. The Board also discussed their priorities in regards to tiered diplomas, credit, student achievement, and student outreach. The Board set areas for goals they would like to develop and made assignments for the committees to discuss and develop goals and metrics.

Gwendolyn Smith arrived at 11:39 AM.

Gabe Clark arrived at 12:48 PM.

Kim Dohrer was dismissed at 12:49 PM.

## LUNCH FROM 12:49 PM – 1:31 PM

## BOARD MEETING

### CONSENT ITEMS

#### June 8, 2012 Board Meeting Minutes

Jen Christensen motioned to approve the June 8, 2012 Board Meeting Minutes; Gwendolyn Smith seconded the motion. Motion passed unanimously.

#### New Hires

DeLaina discussed the new staff and their positions. John Dougall motioned to ratify the following New Hires: Kimberly Batey and Lindsey Ellsworth; Gwendolyn Smith seconded the motion. Motion passed unanimously.

## VOTING ITEMS

#### Accreditation & Mission Statement

DeLaina reviewed the accreditation process and the visit that will take place to review school indicators. The visit will be in November 2012 and the team will review the mission, belief statements, and DRSL's. David Wiley motioned to approve the clarified Mission Statement, Belief Statements, and DRSL; Jen Christensen seconded the motion. Motion passed unanimously.

#### Amended Fee Schedule

Jen Christensen motioned to approve the amended fee schedule that adds a \$30 optional art fee; David Wiley seconded the motion. Motion passed unanimously.

## DISCUSSION ITEMS

#### Annual Open Meetings Act Training

The Board was reminded to complete the annual Open Meetings Act Training.

**Accreditation Visit**

DeLaina Tonks invited the Board Members to participate in the Accreditation Teams visit.

**DIRECTOR REPORT**

**Marketing Update – Intrepid Marketing Plan**

The PR side has yielded great results with a variety of articles and media coverage. Additional events are planned to encourage student recruitment and they may try small radio ads to test the market.

**Enrollment Update**

The school is calling students to follow up on documentation. There are 385 students who have completed the registration process but the October 1 enrollment is estimated to be 450 students.

**Faculty/Staff**

The staffing is complete for this fall.

**Miscellaneous - Star Math Growth**

DeLaina Tonks reviewed the STAR Growth Reports with the Board and the students progress over the school year.

**CALENDAR ITEMS**

Board Meeting – Friday, August 3rd from 10:00 AM – 12:00 PM

**CLOSED SESSION**

David Wiley motioned to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Jen Christensen seconded the motion. Motion passed unanimously. The votes were as follows:

Jen Christensen – AYE

Kelley Broadbent – AYE

David Wiley – AYE

Gwendolyn Smith – AYE

John Dougall – AYE

Entered Closed Session at 1:56 PM.

DeLaina Tonks was dismissed at 1:56 PM.

**ADJOURN**

John Dougall motioned to adjourn the Closed Session and Board Meeting; David Wiley seconded the motion. Motion passed unanimously. The votes were as follows:

Jen Christensen – AYE

Kelley Broadbent – AYE

David Wiley – AYE

Gwendolyn Smith – AYE

John Dougall – AYE

Adjourned Closed Session and Board Meeting at 2:47 PM.